

**ADRC of Buffalo and Pepin Counties
Governing Board Meeting Minutes
November 7, 2024**

Committee/Board: Aging and Disability Resource Center of Buffalo and Pepin Counties Governing Board

The meeting was called to order at 9:02am by Vice Chair Jim Hubert. This meeting was held via Zoom.

Roll Call: Members Present via Zoom: Jodie Anderson, Lynn Reinhardt, Jim Hubert, Debbie Betthausen, Kathy Sweeney, Elizabeth Bauer, Steve Nelson. (Anderson, Reinhardt, Bauer came in a few minutes late, and Nelson had to leave a little early; therefore, some members were not present for all Roll Call votes.)

Members Absent: Colleen Flynn

Others Present via Zoom: Cammi Catt-DeWyre, Tammy Wegner, Melissa Hovland

Public Comments on Agenda Items: There were no public comments.

Approval of Agenda for November 7, 2024: Motion by Kathy Sweeney, second by Debbie Betthausen to approve the agenda as presented. Roll call votes were taken: Debbie Betthausen-yes, Jim Hubert-yes, Kathy Sweeney-yes, Steve Nelson-yes. All in favor, none opposed, motion carried.

Approval of Minutes from August 29, 2024. ADRC Governing Board Meeting: Motion made by Kathy Sweeney, second by Debbie Betthausen to approve minutes from the Aug 29, 2024 ADRC Governing Board meeting as presented. Roll call votes were taken: Debbie Betthausen-yes, Kathy Sweeney-yes, Steve Nelson-yes, Jim Hubert-yes. All in favor, none opposed, motion carried.

Reports:

ADRC/Aging Financial Report - Financial reports from Karen Amsrud were provided ahead of this meeting. Amsrud was not able to be at this meeting but asked Cammi to let the board know everything looks really good and there are no concerns. No questions from board members.

Disability Benefit Specialist (DBS) Services presentation by DBS Specialist, Melissa Hovland, sharing what services are provided in the DBS program and how she helps consumers.

ADRC Manager's Report – Cammi's report was included in board packets sent prior to the meeting. Discussion about the updated ADRC logo and what items were being updated using funding provided by the State; the new database, Peer Place went live yesterday; the 2025-2027 Aging Plan is on the website and will be brought to this board through next year to update on the progress of our goals; NBC recently featured a special about dementia care, the link to watch it is in Cammi's report; we recently kicked off Stocking Stuffers program; data and highlights from each ADRC program are in report.

There are a few board members whose term is coming to an end in April 2025 and we will need to look to refill. Jim Hubert's term limit will be met at the end of March 2025. He represents the physically disabled population in Buffalo Co. Debbie and Kathy's term will both be up in April 2025; however, they are both currently in their first term so are eligible to renew for another term if they would like. Colleen's term will also be up in April 2025; however her current appointment was filling a vacancy, so she is eligible to renew her spot in April 2025 as her first of two terms if she wishes. We will meet in early 2025 to prepare and discuss further.

Business Items: There were no business items on today's agenda.

Board Member Reports/Comments: Kathy Sweeney commended the ADRC on the Final Affairs event.

WestCAP Board Update – Kathy Sweeney, liaison between WestCap and this ADRC Governing Board, reported that there is a board meeting next week so she would have details from that at our next meeting.

Next Meeting Date/Location/Agenda Items: Next meeting will be held sometime in February or March of 2025. Cammi will reach out to board members sometime in January to see what works for people. This will be held at the Buffalo County Government Center in Alma, WI, and via Zoom.

Adjournment: Motion by Kathy Sweeney, second by Jodie Anderson to adjourn the meeting. Vice Chair Hubert declared the meeting adjourned at 9:54am.

Respectfully submitted by: Tammy Wegner, Administrative Manager, Pepin County

Approved by the ADRC Governing Board on __March 13. 2025__

Colleen M. Flynn

ADRC Chairperson, Colleen Flynn