

**ADRC of Buffalo and Pepin Counties
Governing Board Meeting Minutes
June 11, 2024**

Committee/Board: Aging and Disability Resource Center of Buffalo and Pepin Counties Governing Board

The meeting was called to order at 2:30pm by ADRC Manager Cammi Catt-DeWyre, at the Pepin County Government Center Board Room, Durand Wisconsin. Remote access was also available via Zoom.

Roll Call: Members Present in Person: Jodie Anderson, Lynn Reinhardt, Elizabeth Bauer, Steve Nelson
Members Present Via Zoom: Jim Hubert, Debbie Betthausen, Kathy Sweeney, Colleen Flynn
Absent: None

Others Present In-Person: Cammi Catt-DeWyre, Karen Amsrud, Tammy Wegner, Chelsey Herold
Others Present via Zoom: None

Introductions Everyone in attendance today introduced themselves and welcomed new board members Steve Nelson and Lynn Reinhardt.

Approval of Agenda for June 11, 2024: Motion by Jodie Anderson, second by Elizabeth Bauer to approve the agenda as presented. Roll call votes were taken: Debbie Betthausen-yes, Kathy Sweeney-yes, Colleen Flynn-yes, Elizabeth Bauer-yes, Steve Nelson-yes, Jodie Anderson-yes, Lynn Reinhardt-yes, Jim Hubert-yes. All in favor, none opposed, motion carried.

Public Comments on Agenda Items: There were no public comments.

Reorganization of ADRC Governing Board – Election of Officers

Deputy Clerk Tammy Wegner opened the floor for nominations for Standing Chair of the ADRC Governing Board. Debbie Betthausen nominated Colleen Flynn as Chair and Jim Hubert as 1st Vice Chair. Discussion by members if there was necessity or desire to also have a 2nd Vice Chair. It was determined the bylaws would need to be revised if not having a 2nd Vice Chair. Steve Nelson volunteered as 2nd Vice Chair. Deputy Clerk asked for any other nominations for Chair, 1st Vice Chair and 2nd Vice Chair. After a third request and no new or additional nominations for Chair, 1st Vice Chair and 2nd Vice Chair, Elizabeth Bauer made a motion to close the nominations and cast a unanimous ballot to elect Colleen Flynn as standing Chair, Jim Hubert as standing 1st Vice Chair, and Steve Nelson as standing 2nd Vice Chair. This motion was seconded by Jodie Anderson. Roll Call votes were taken: Colleen Flynn-yes, Elizabeth Bauer-yes, Steve Nelson-yes, Jodie Anderson-yes, Lynn Reinhardt-yes, Jim Hubert-yes, Debbie Betthausen-yes, Kathy Sweeney-yes. All in favor, none opposed, motion carried and Chair Colleen Flynn took over facilitating this meeting.

Approval of Minutes from February 29, 2024 ADRC Governing Board Meeting: Motion made by Kathy Sweeney, second by Jodie Anderson to approve minutes from the February 29, 2024 ADRC Governing Board meeting as presented. Roll call votes were taken: Jim Hubert-yes, Debbie Betthausen, Kathy Sweeney-yes, Colleen Flynn-yes, Elizabeth Bauer-yes, Steve Nelson-yes, Jodie Anderson-yes, Lynn Reinhardt-yes. All in favor, none opposed, motion carried.

Reports:

ADRC/Aging Financial Report - Karen Amsrud provided fiscal reports for ADRC/Aging programs and reports all financials to this point in 2024 are on target for expenditures, with no concerns at this time. No questions from board members.

ADRC Manager's Report – Cammi provided a summary of the bullet points in her report, Cammi's Crumbs, which was provided in a packet to each board member prior to the meeting. A Powerpoint presentation provided a thorough summary of the feedback received from the recent Community Survey. Some of this information will be used to create the 2025-2027 Aging Plan.

Business Items:

Dementia Care Specialist Chelsey Herold presented a Powerpoint highlighting the services and activities organized by the Dementia Care Program.

Board members were asked to review, sign and return P-02923-03 Conflict of Interest Policy, as well as P-02923-06 Confidentiality Policy, to Cammi within the next couple of weeks. This can be returned via email, fax or mail of hard copy.

Board Member Reports/Comments: None.

WestCAP Board Update – Kathy Sweeney will serve as liaison between WestCap and this ADRC Governing Board. She will provide an update at our next meeting, as she becomes more involved and attends the next meeting of the WestCap Board.

Next Meeting Date/Location/Agenda Items: Next meeting scheduled for Thursday, August 29, 2024 at 9:00am at Buffalo County Government Center in Alma, WI.

Adjournment: Motion by Kathy Sweeney, second by Elizabeth Bauer to adjourn the meeting. Chair Flynn declared the meeting adjourned at 3:45pm.

Respectfully submitted by: Tammy Wegner, Administrative Manager, Pepin County

Approved by the ADRC Governing Board on August 29, 2024.



ADRC Chairperson, Colleen Flynn