

**Aging and Disability Resource Center of Buffalo and Pepin Counties**  
**Notice of Public Meeting**

Date/Time: March 13, 2025 @ 10:00am

Location: Buffalo County Government Center, 3rd floor County Board Room, Alma, WI, WI 54610

Join via Zoom: <https://us02web.zoom.us/j/83464771494?pwd=lbTU97AteVNmfhNDYOpHmAvDgURhdU.1>

To connect by phone dial: 312-626-6799 Meeting ID: 834 6477 1494 Passcode: 417145

**AGENDA**

1. Call to Order/Roll Call
2. Public Comments Regarding Listed Agenda Items
3. Approval of Agenda for March 13, 2025
4. Approval of Minutes from November 7, 2024, ADRC Governing Board Meeting
5. Reports:
  - A. ADRC/Aging Financial Report – Karen Amsrud
  - B. ADRC Specialist Presentation – Jennifer Nelson & Michelle Brown
  - C. ADRC Manager’s Report – Cammi Catt-DeWyre
6. Business Items:
  - A. 2024-2025 ADRC Governance Contract
  - B. Recognition of Jim Hubert – Buffalo County Physical Disability representative
  - C. Re-Appointment of Pepin County Intellectual Disability Representative: Kathy Sweeney
  - D. Re-Appointment of Pepin County Elder Representative: Colleen Flynn
  - E. Re-Appointment of Buffalo County Elder Representative: Debra Betthauser
  - F. Consider motion to convene into Closed Session per s. 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Discuss Appointment of Consumer Member to the ADRC Governing Board.  
*(If Closed Session is approved by the Board members, the public will need to remove themselves from the meeting or the Administrative Manager will move the public into the waiting room in Zoom for approximately 5-10 minutes from the time the Closed motion takes place. The Administrative Manager will allow the public to rejoin the meeting once it’s back in Open Session)*
7. Reconvene to Open Session/Action from Closed Session
8. Board Member Reports/Comments
9. West Cap Board Update – Kathy Sweeney
10. Future Agenda Items
11. Confirm Next Meeting Date and Location – 5/29 or 6/12 in Durand
12. Adjourn

**DATE NOTICE WAS FAXED/EMAILED/MAILED AND POSTED: 03-06-2025**

**Mailed:** Committee Members **Emailed:** Appropriate Public Officials/Offices/Committee Members

*Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the Pepin County Clerk’s Office at 715-672-8857 at least 48 hours before the meeting begins so that appropriate accommodations can be arranged. Hearing impaired may call Wisconsin Relay at 7-1-1. A quorum of another committee of the county board and other members of the county board may be present at this meeting, but the gathering does not constitute an official meeting of any such committee, or the board and no official action will be taken by such committee or the board.*